

Overview

FEDERAL COLLEGE OF EDUCATION (TECHNICAL), AKOKO, LAGOS, NIGERIA

P.O.BOX 268, YABA

(Established 1967)

INVITATION FOR EXPRESSION OF INTEREST FEDERAL COLLEGE OF EDUCATION (TECHNICAL), AKOKO, LAGOS, NIGERIA

(1.0) INTRODUCTION

In compliance with the Public Procurement Act 2007 (as amended). The Federal College Of Education (Tech), Akoka, Lagos State hereby invites interested competent, reputable and qualified companies with the history of timely delivery of projects to submit their Expression of Interest (Eoi) for the 2016/2017/2018 Merged Tertiary Education Trust Fund Intervention in ICT Support.

(2.0) SCOPE OF WORK

S/N	LOTS	SERVICES
1	Lot 1	Website Design and Services
2	Lot 2	ICDL Training for Staff

(3.0) ELIGIBILITY REQUIREMENTS

Interest Companies/Firms are required to submit the following documents

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7

(b) Evidence of Company Income's Tax Clearance for the last three (3) year (2017, 2018 & 2019) expiring on 31st December

(c) Evidence of current Pension Compliance Certificate valid till 31st December, 2019

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2019

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSTIF) Compliance Certificate valid till 31st December, 2019

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/01/2020 or valid Certificate issued by BPP

(g) Evidence of Accreditation issued by NITDA and Computer Professionals Registration Council of Nigeria;

(h) Evidence of a qualified and certified International Computer driving License (ICDL)

(i) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years with the Job Completion Certificates, website design experience including

(a) HTML, CSS, JavaScript

(b) Latest release of WordPress CMS (WP Engine, PHP, 3rd Party APIs Gravity Forms, Pods etc) or Latest release of Joomla CMS or Latest release of Drupal CMS

(j) Sworn Affidavit disclosing that the company is not in receivership insolvent or bankruptcy and that the company does not have any Director who has been director who has been convicted in any court in Nigeria or any other, country for criminal offence in relation to fraudulent Financial impropriety.

That none of the officer of the relevant committees of Federal College of Education (Technical), Akoka or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

That all information presented in the bid/quotation is true and current particulars;

(k) Company's Audited Accounts for the last three (3) years- (2017, 2018 & 2019):

(l) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(m) For joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV Partner):

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letterhead Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address, all must be functional. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) SUBMISSION OF EXPRESSION OF INTEREST

Interested firms are to submit the Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above in two (2) hard copies (one original and one copy) plus one (1) soft copy in sealed envelope and marked Eoi for your chosen Lot.

The documents should be submitted in a sealed envelope and addressed to the Head of Procurement, Federal College of Education (Technical), Akoko, P.O.Box 269, Yaba on or before **12:00 Noon, Monday 9, March, 2020**. The envelope should be duly marked with the relevant lot Number on the top right hand corner. The bids should be dropped in the Tender Box in the Procurement office. Bidders are to ensure that they also sign all pages of the Bidding documents.

(5.0) OPENING OF EXPRESSION OF INTEREST

The Eoi will be open immediately after the deadline for submission **12:00 Noon, Monday 9, March 2020** in the **COLLEGE ACADEMIC BOARD HALL**, in the presence of bidders or their representatives, observers and interested public members. Please, ensure that you sign the Bid Submission Register, as the college will not be held liable for misplaced or wrongly submitted bids.

(6.0) GENERAL INFORMATION

(i) All submitted documents may be referred to relevant agencies for verification

(ii) FCE(T) Akoka reserves the right to reject any of all the submission if it does not or do not meet with all the requirements specified

(iii) Only shortlisted bidders will be contacted at a later date for submission of Proposals (RFP_

(iv) A firm can only bid for one lot

(v) Bids submitted after the deadline for submission would be returned un-opened

(vi) This advertisement shall not be constructed as a commitment on the part of the establishment nor shall it not entitle a bidder to make any claim and/or seek any indemnity from the Federal College of Education (Technical), Akoka by the virtue of such bidder having responded to the advertisement

(vii) All inquiries should be directed for any of this email fcetprocuremnt@gmail.com

(viii) The FCE (T) Akoka is not bound to prequalify any bidder and reserved the right to annul the Procurement Process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

PROVOST